



# *Rio Arriba County Planning & Zoning Department*

## **PRE-APPLICATION MEETING SHEET**

Name of applicant(s): \_\_\_\_\_

Meeting Date: \_\_\_\_\_ Location of Project: \_\_\_\_\_

Type of land division: \_\_\_\_\_

Lot sizes, configurations and dimensions discussed will be allowed by Rio Arriba County \_\_\_\_\_

Minimum required easement width \_\_\_\_\_ Cul-de-sac turnaround \_\_\_\_\_

Minimum setback to existing structures \_\_\_\_\_

Road name application needed if creating four lots or more \_\_\_\_\_

IAZOD note discussed if land is irrigated \_\_\_\_\_

Payment of property taxes discussed for taxable year \_\_\_\_\_ (excluding lot line adjustment)

Other: \_\_\_\_\_

### **Initial documents required for submittal**

\_\_\_\_\_ Preliminary plat of survey, Number of copies required \_\_\_\_\_

\_\_\_\_\_ Current deed(s) to property

\_\_\_\_\_ Previous plat of survey

\_\_\_\_\_ Plat approval application

\_\_\_\_\_ Exemption affidavit

\_\_\_\_\_ Assessor's UPC map of area

\_\_\_\_\_ Assessor's property profile sheet of subject parcel

\_\_\_\_\_ Proposed deeds of newly created lots

### **Additional initial documents for Summary Subdivision**

\_\_\_\_\_ Application for Summary Review Procedure

\_\_\_\_\_ Disclosure Statement

\_\_\_\_\_ Well Log describing gallons per minute

\_\_\_\_\_ Soils report

\_\_\_\_\_ Certificate of posting

\_\_\_\_\_ Certified letter to Ditch Commission