

Rio Arriba County
Planning & Zoning Department



Dedication of Burial Ground
Family Cemetery Application

Permit# _____ **UPC#:** _____ **Community:** _____

Property Owner: _____

Applicants Representative: _____

Owners Mailing Address: _____

Phone: (____) _____ Cell: (____) _____ Email Address: _____

Site Physical Address: _____

I, _____ do hereby dedicate a portion of land as a Dedicated Burial Ground on my property. **(Legal Description and survey plat showing designated burial plot area attached)** I will complete the claim of exemption affidavit requirements of the Rio Arriba County Subdivision Ordinance for Burial Plot designation within 30 days of signature of this affidavit.

Property Owner(s) Signature Date: _____

Property Owner(s) Signature Date: _____

Legal Representative Signature Date: _____

(Note: The applicant's legal representative may sign the application if a notarized letter of authorization is submitted with the application or power of attorney).

Rio Arriba County
Requirements for Private Burial Grounds

1. Completed Dedication of Burial Ground Application.
2. Copy of recorded Warranty Deed (shows proof of ownership). This may be obtained through the County Clerk's Office.
3. Copy of recorded Survey Plat, this may be obtained at the County Clerk's Office. If the survey plat was not recorded, it is still required. If a survey plat does not exist, the Deed showing proof of ownership may be used.
4. A site plan showing all improvements on the property i.e. buildings, driveways, well, septic tanks, etc., also including the burial site.
5. Signed and notarized Affidavit of Burial Site.
6. All documents must be filed with the Rio Arriba County Clerk when application is approved.
7. There is a \$ 50.00 application fee. This is due at the time of submittal. All checks made payable to Rio Arriba County.

SETBACKS

A burial site must be set at a minimum of 25 feet from any adjoining property or easements on the property and must not exceed 3000 square feet.

A burial site must be set at a minimum of 100 feet from any water source. Including but not limited to irrigation ditches, streams, rivers, ponds, leach fields and wells (this also includes a neighbor's water source).

DEPTH OF BURIAL

Cremations	3 feet deep 18x18
Single Burial	6 feet deep 4x9
Double Burial	8 feet deep 4x9

NOTE: If you are located in a subdivision, you should review your covenants to see if a burial plot is permitted on your property.

WEBSITE: www.rio-arriba.org

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