



Rio Arriba
Board of County Commissioners

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Rio Arriba Health and Human Services is seeking a contractor that will provide substance abuse assessment, treatment, and clinical supervision for clients and case managers through its Telehealth Center. Services rendered by the Contractor must deliver substance abuse treatment protocols which utilize evidence-based cognitive behavioral interventions which include:

- Group Processing
- Motivational Interviewing
- Contingency Management
- Exploration of Thinking Patterns (feelings, thoughts, beliefs)
- Physical/Emotional Effects of Substance Use
- Trauma and Post-Traumatic Stress Disorder (PTSD)
- Utilization of Rewards and Positive Reinforcement
- Skills Training
- Cravings and Triggers
- Relapse Prevention Strategies

The Contractor shall work with case managers to schedule appointments for clients. Contractor will meet with clients to provide assessment and design treatment plans. They will also be responsible for working with case managers to provide coordinated care and support for clients in the program.

The contractor shall:

- Handle the supervision of RHHS case managers
- Work with the RHHS Director and appropriate program managers to identify clinical needs
- Provide subject matter guidance to case managers and staff, as requested
- Work closely with staff to review clinical records and client documentation, as needed
- Ensure clinical practices adhere to all New Mexico Counseling and Therapy laws
- Provide clinical support to all RHHS programs, NACCHO, COSSAP, SAMHSA, etc.
- Assess departmental needs and recommend staff training as needed, upon approval of the HHS Director
- Maintain confidentiality of all privileged information.
- Maintain professional standards and communication with clients and HHS staff.
- Maintain appropriate state licensure and certification to provide required services.
- Provide to Health and Human Services individual client monthly progress reports no later than seven (7) days after the end of the month.
- Document participant progress or lack thereof related to treatment plan.
- Maintain and encourage attendance of clients

- Provide HHS with a weekly attendance report.
- Provide notice to HHS Director within twenty-four (24) hours or the next possible business day of any major participant non-compliance, behavioral violation, or cessation of treatment.
- Provide notice to HHS of participant successful completion of treatment.
- Provide recommendations for continued or extended treatment services for a participant as deemed appropriate.
- Ensure HIPPA Privacy and Data Security provisions are followed

Qualified applicants should respond to this RFQ addressing the questions listed below. This RFQ is open to any qualified applicant. All proposals are due no later than 08/21/2023.

Applicants should answer the following questions in the responses.

1. Provide appropriate certification(s) for your area of practice (LPCC, LMHC, etc.) (25 points)
2. Describe your experience in the areas of evidence-based cognitive behavioral intervention (25 points)
3. Describe your experience in working with underprivileged population? (25 points)
4. Provide your hourly rate for services. (25 points)

Proposals are due 08/21/2023

RFQs should be sent to: ahmed.dadzie@rio-arriba.org and BBCordova@rio-arriba.org