

Rio Arriba County

Vacancy Notice

Human Resource Department

1122 Industrial Park Road

Espanola, New Mexico 87532

Telephone: (505) 753-2992 Fax: (505) 753-9397

Web: www.rio-arriba.org

Position: Case Manager II

For Law Enforcement Assisted Diversion

Positions Available: 1 Department: Health and Human Services Española

Opening Date: JULY 28, 2021 Closing Date: Open until Filled

Starting Pay: \$17.56 an hour

Rio Arriba Health and Human Services Department is looking for a Case Manager for Law Enforcement Assisted Diversion. The successful applicant must be or be able to become a Certified Peer Support Worker, be familiar with DAP notes, and be able to build rapport with both clients and a support team including police, DA, Public Defender and Adult Probation. Must also be able to work with a team composed of lay professionals and clinicians, and to work under clinical supervision

Minimum qualifications include three years in the behavioral health field and a high school degree or a GED. Must be able to work weekends and some evenings.

- * Performs LEAD client intakes: explains services and program requirements and obtains client background information;
- * Works on call or in the office during weekend and evening hours as determined by RAHHS in collaboration with police, responding in the field if needed to conduct after hour diversions;
- * Conducts case management assessments in conjunction with a clinician;
- * Interviews clients to discuss assessment findings;
- * Creates service plan in conjunction with a clinician;

- * Refers client to appropriate services which may include, but is not limited to housing, vocational and educational opportunities, treatment, mental and other health services, and community services;
- * Integrates coordination of care with necessary team members including law enforcement, DA, PD and providers of treatment or recovery support to ensure continuum of care;
- * Participates in LEAD joint staffing meetings and advocates for client;
- * Documents client progress with regard to service plan;
- * Periodically revises service plan and updates client file;
- * Participates in clinical team staffings;
- * Meets as needed with National Support Bureau experts for technical assistance for challenging clients or situations;
- * Maintains appropriate client records;
- * Communicates with RAHHS compliance team regarding client records, DAP notes and other compliance issues, following their directives;
- * Files all required paperwork, weekly itinerary, and monthly reports with Project Coordinator and Clinical Director in a timely fashion;
- * Performs other duties related to area of responsibility and as assigned by the Department Director/Supervisor/Designee.
- * English/Spanish bilingual skills a plus.

Qualifications:

- Ability to perform essential duties as listed above;
- Employee will complete a pre-employment drug test;
- Valid New Mexico Driver's License;
- Employee must comply with all safety guidelines of the county;

Starting Pay: As per 2020-2021 Rio Arriba County Salary Schedule

Work Key Scores Preferred

Interested Applicants may submit an Employment Application to the Human Resource Department in Tierra Amarilla 575-588-7254 or at the Espanola Annex Managers Office 505 753-2992.

The County of Rio Arriba is an Equal Opportunity Employer. Selection for this position will be made solely on the basis of merit and qualifications without regard to race, national origin, political